

# **Greetham Parish Council, Rutland**

## **Safeguarding policy for children, young people and vulnerable adults. (2025)**

### **Section 1**

Everyone has a duty of care to safeguard children, young people and vulnerable adults. The policy promotes good practise in safeguarding.

Greetham Parish council will review this annually.

### **Definitions**

#### **Children and Young People:**

Anyone under the age of 18 years.

#### **Vulnerable Adults:**

Anyone over 18 who is:

Unable to care for themselves

Unable to protect themselves from significant harm or exploitation

Or may need community care services

### **To whom this policy applies**

This policy applies to anyone working for or on behalf of the parish council, whether in a paid, voluntary or commissioned capacity, for example contracted to do a piece of work.

### **Section 2**

#### **Promoting a safe environment**

In order to promote a safe environment for children, young people and vulnerable adults, the parish council will:

Undertake regular safety assessments.

Ensure that employees, councillors and leaders of activities in the parish are aware of the safeguarding expectations.

Any Members and volunteers who have regular unsupervised contact with children, young people or vulnerable adults while carrying out their duties, must undergo appropriate disclosure and barring services (DBS checks) before commencing of such duties.

Publish and display on the parish council notice board the relevant safeguarding contacts for advice and help. A copy will also be made available on the parish council website.

### **Expectations of behaviour**

Organisers of parish events and volunteers should:

Ensure that communications behaviour and interaction is appropriate and professional.

Treat each other with respect and show consideration for other groups using the parish facilities.

Refrain from any behaviour that involves racism, sexism, homophobia and bullying. Also, report any instances of such behaviour to the chair of the parish council parish Clerk or parents/ carers as appropriate.

### **Section 3**

#### **Safe working practise**

Never leave children young people or vulnerable adults unattended with adults who have not been subject to disclosure and barring services check.

Always plan activities to involve more than one person being present, or at least insight or hearing of others. Alternatively record or inform others of their whereabouts and intended action.

Where possible have male and female leaders working with a mixed group.

Ensure registers are complete and attendees are marked in and signed out. (under 8's must be collected by a parent or carer)

Ensure that photos or videos of individuals are not taken without written permission from their parents or carers.

Ensure everyone has knowledge of and access to a first aid kit and working telephone.

Ensure everyone knows the fire drill, and muster points in the event of fire and the need for evacuation

When working outside ensure activities, breaks and clothing are all suitable for the weather conditions and that shelter is available where possible.

### **Allegations against staff and volunteers**

The parish council should follow the procedures for managing allegations against staff and volunteers on the SBC safeguarding website. No attempt should be made to investigate or take action before consulting with Rutland County Council local authority designated officer (LADO) contact details below:

LADO Office 01572 720913 or email [LADO@rutland.gov.uk](mailto:LADO@rutland.gov.uk)

Rutland Local Beat Officer, Leicestershire Police – Jake Spruce,  
email: [jakespruce1@leics.police.uk](mailto:jakespruce1@leics.police.uk)

### **Whistle blowing**

All parish councillors, staff and volunteers should be aware of their duty to raise concerns about the attitude or actions of colleagues. Appropriate advice will be sought from the LADO or safeguarding team as to how to handle such allegations.

The parish council must not make a judgement on whether the allegations have merit for further investigation. This decision must be for the LADO team.

### **What should be a cause for concern**

Staff and volunteers should be concerned by any action or inaction which significantly harms the physical and or emotional development of a child. Abuse falls into 5 main categories and can include child sexual exploitation and female genital mutilation referred to as FGM. The categories are as follows:

1. Physical abuse
2. Emotional abuse
3. Sexual abuse
4. Neglect
5. Financial abuse/ manipulation

The parish council is committed to taking our responsibilities seriously. We regularly work with other agencies and Rutland County Council to ensure compliance with changing laws, new laws and guidelines in relation to safeguarding.

The parish council confirms this safeguarding policy will be reviewed annually, and when such legislative/best practises change.